

## 國立雲林科技大學研究生學位論文格式

### 一、論文次序：

- (一)封面【樣式一，請勿加上浮水印】
- (二)論文指導教授推薦書【非必備，參考樣式五】
- (三)學位考試委員會審定書【樣式二，影本】
- (四)中文摘要【樣式三】
- (五)英文摘要【樣式四】
- (六)誌謝或序言(非必備)
- (七)目錄
- (八)表目錄(非必備，有則須檢附)
- (九)圖目錄(非必備，有則須檢附)
- (十)符號說明(非必備)
- (十一)論文正文(頁數較多者，建議雙面印製)
- (十二)參考文獻
- (十三)附錄(非必備)
- (十四)封底

二、**論文紙本繳交份數：印製經圖書館審查通過的電子檔**，送交 1 冊至教務處課程及教學組(依學位授予法寄送國家圖書館展閱)、1 冊至本校圖書館(本校圖書館展閱)、送交系所典藏的冊數則依各系所規定。**尚有成績未送達或未畢業者，請勿上傳及繳交。**

三、**裝訂**：論文均應裝訂成冊，自論文本左端裝訂，書背應包括年份(年份同封面之年度，如封面 110 年 1 月，其書背年份為 110)、學位論文別、論文中文題目、校名、系所別全名、著者姓名。

四、**紙張**：除論文封面、封底面採用 150gsm 紙張外，均採用白色 A4 紙張。

五、**字體**：文章主體原則上以中文 12 號字體為主(標題以 14 號字體為主)，自左至右，以橫式打字繕排，電腦排版，字體顏色為黑色，文內要加標點，全文不得塗污刪節。

六、**版面規格**：紙張頂端留邊 3 cm，左側留邊 3 cm，右側留邊 3 cm，底端留邊 3 cm(含頁碼，各頁距版面底端 1 cm 處中央，繕打頁碼)。

七、**封面**：即書名頁，各行均須置中(中英文並列)，應包括校名、系所別全名、學位、論文題目、撰寫者姓名、指導教授姓名及提出年月(提前畢業請領核發學位證書者，依實際離校年月填寫；餘則第 1 學期畢業者月份為 1 月，第 2 學期畢業者月份為 6 月)等，並以各系所指定之封面紙複印製作並上膠膜。

- 八、論文指導教授推薦書：由各系所自訂是否檢附。
- 九、學位考試委員會審定書。
- 十、摘要：中文摘要、英文摘要應簡明扼要，中、英文各一份(以不超過一頁為原則)，包括：論述重點、研究方法或程序、結果及結論、關鍵字等。
- 十一、誌謝或序言：須另起一頁書寫。
- 十二、目錄：包括摘要，各章節之標題、附錄、文獻及其所在頁數，並應依次編排。
- 十三、參考文獻：參考文獻包括作者姓氏、名字、文獻名稱卷數、頁數、出版年份、出版者等內容。
- 十四、附錄：凡屬大量數據、推導、註釋有關或其他冗長備參之資料、圖表，均可分別另起一頁，編為各附錄。
- 十五、論文延後公開/下架：依國家圖書館來文，論文依法以公開閱覽為原則，延後公開原因僅「專利」、「涉及機密」或「依法不得提供」，其餘一律應提供閱覽。本校研究生請於學位考試申請時向所屬系所提出(同時補充證明文件)並經系所專屬會議審議通過，研究生未於申請學位考試時提出「學位論文延後公開」者，不得再補提延後公開(第 109 次教務會議公告實施)。「國家圖書館學位論文延後公開申請書」新版已刪除「準備論文投稿」為由之延後原因選項(不受理舊表)。國家圖書館學位論文延後公開，請填寫本校「學位論文格式範例」中的「國家圖書館學位論文延後公開申請書」，於繳交紙本論文 1 冊至教務處課教組櫃檯時一併繳交，並夾附於論文內頁第 1 頁。延後公開請研究生分別向各受理單位送交：國家圖書館學位論文延後公開、本校圖書館學位論文延後公開、電子檔延後公開(本校圖書館「博碩士論文上傳系統」線上申請)。
- 十六、論文摘要線上建檔：論文應全文上傳至本校圖書館，並請全文加上本校浮水印(封面請勿加上浮水印)，以保護個人智慧財產權。
- 十七、其他：各系、所得依其學術領域之特殊性另訂各系、所統一格式，惟主體架構仍請依本規範訂定。
- 十八、研究生學位論文電子檔上傳同意書：研究生請於同意書上繕打系所、學號、題目並完成簽章，再依同意書上的使用說明辦理。

英文翻譯是由 AI 協助完成，可能存在一些語意偏差或文法錯誤，請以原文為主，謹慎參考。

The ensuing English translation has been facilitated by AI assistance. There may be instances of semantic deviation or grammatical inaccuracies. Please prioritize the original text and exercise caution in reference.

## National Yunlin University of Science and Technology Format of Thesis

### 1. Sequence of thesis

- (1) Front cover (Example 1)
- (2) Letter of recommendation from the advising professor (optional, Example 5)
- (3) Thesis/ Dissertation Oral Defense Approval Form (Example 2)
- (4) Chinese abstract (Example 3)
- (5) English abstract (Example 4)
- (6) Preface or acknowledgements (optional)
- (7) Table of contents
- (8) List of tables (optional)
- (9) List of figures (optional)
- (10) Explanation of symbols (optional)
- (11) Body of the thesis (it can be double-sided if too many pages)
- (12) References
- (13) Appendices
- (14) Back cover

2. **The number of copies of the thesis paper to be submitted: Printed electronic files that have been examined and approved by the library:** 1 paperbound copy of thesis (the cover should be laminated) should be submitted to the Curriculum and Teaching Division of the Office of Academic Affairs. The copy will be sent to the National Central Library in accordance with the Degree Conferral Law stipulated by the Ministry of Education. 1 paperbound copy to the University Library (to be sent to the University Library for exhibition), and to the Departmental Collection in accordance with the regulations of the respective departments. Please refrain from uploading or submitting grades if they have not yet been submitted or if you have not yet graduated.

3. **Binding:** Student are suggested to bind their thesis on the left side of the cover. The back cover should include the year (the year is the same as the year of the cover, such as the cover of January 110, the year of the back of the book is 110), Chinese

- title of the thesis, school name, department/institute, and your name
4. Paper: 150-pound paper should be used for both front and back covers. White paper of A4 size paper for all of the other pages should be used.
  5. Fonts: As for Chinese texts, a font size of 12-pt should be used for the body of the thesis. As for the title, a font size of 14-pt should be used. Computer layout should be in black. Punctuations required for the texts. Deletions or stains are not accepted.
  6. Margins: 3-cm margins for the top, left, right and bottom of the page. (page number should be placed 1-cm margin at the center of the bottom)
  7. Front cover: Titles (in both Chinese and English) should be placed in the center of the front cover. The school's name, department or institute, degree, topic, student's name, advising professor's name and the month/year of the submission (students applying for earlier graduation should write the month/year of his/her graduation; please write January if the student graduates in the spring semester; please write June if the student graduates in the fall semester) should be written on the front cover. Students should use the assigned cover page of their own department or institute. The front cover should be laminated.
  8. Letter of the recommendation from the advising professor: please ask your department or institute if this is required.
  9. Verification letter by the Examination Committee
  10. Abstract: Both Chinese and English versions should be concise and succinct. Each of them should be less than 1 page, including key arguments, research methods or procedures, results, conclusion and keywords.
  11. Preface or acknowledgement: Written on another page.
  12. Table of contents: Abstract, titles of each chapter, appendices, references and page numbers sorted out in order.
  13. References: First name and last names of the authors, titles and number of volumes, number of pages, years of publications and publishers should be included.
  14. Appendices: All information and charts that contain a large amount of data, derivation, annotation, or other lengthy references may be listed on a separate page as appendices.
  15. Thesis Delayed Publication/Withdrawal: According to the communication from the National Library, the principle for thesis publication is based on open access. The reasons for delaying publication are limited to "patents," "involvement of confidential information," or "legal restrictions." All other cases should be made available for viewing. Graduate students of this university must submit a request to their respective departments when applying for degree examinations (along with supplementary supporting documents), which will then be reviewed and approved

by the department's dedicated committee. Students who have not requested "thesis delayed publication" during their degree examination application will not be allowed to submit such requests afterward (implemented as per the 109th Academic Affairs Council announcement). The new version of the "National Library Thesis Delayed Publication Application Form" no longer includes the reason option "preparing thesis submission" (old forms will not be processed). For requesting thesis delayed publication to the National Library, please complete the "National Library Thesis Delayed Publication Application Form" found in our university's "Thesis Format Example." Submit this form along with one printed copy of the thesis at the counter of the Academic Affairs Office when submitting the hard copy thesis. Enclose the form on the first page inside the thesis. For delayed publication, the student must separately submit to the respective accepting units: National Library Thesis Delayed Publication, University Library Thesis Delayed Publication, and Electronic File Delayed Publication (apply online through our university library's "Thesis Submission System for Master's and Doctoral Theses").

16. Uploading the e-file of the thesis: Please upload the e-file of the thesis to the library of YunTech. In order to protect the intellectual property right of the author, please have the YUNTECH Watermark on every page of the main text of the thesis.
17. Others: Depending on the specificity of their academic fields, each department and institute will develop a standardized format, but the main structure will still be in accordance with this specification.
18. **Agreement on Uploading E-file of the Thesis:** Graduate students should write down the department, student number, title, and signature on the consent form, and then follow the instructions on the consent form.